

INTRODUCTION TO MIFLEET

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Basics

Terms

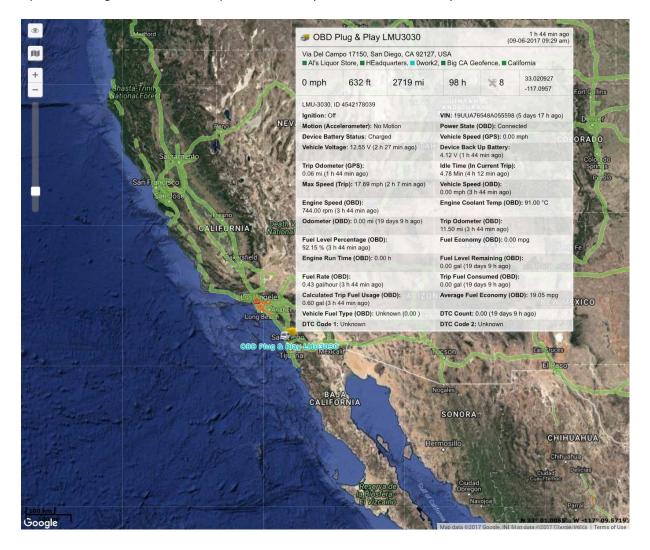
Units - CalAmp Devices

Resource – Objects of account, including account, notifications, reports, jobs.

Tool tips

Many items have tool tips, which give you more information about a specific item, move the mouse to hover the cursor over an object or item.

For example, hover over a unit (vehicle) to see general information of the unit, for example, current speed, if the ignition is off, max speed, how many satellites are currently locked on the unit, etc.





Menu buttons

Click on the icon to show or hide the layer from the map (the green dot, lets you know if the layer is shown on the map.)

Click on the word to change to the next tab

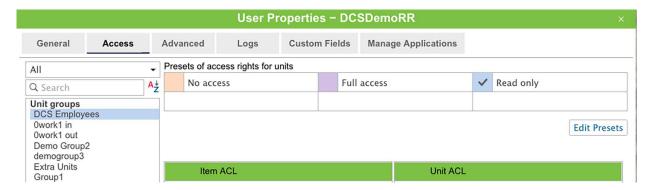


Access Tab (Permissions)

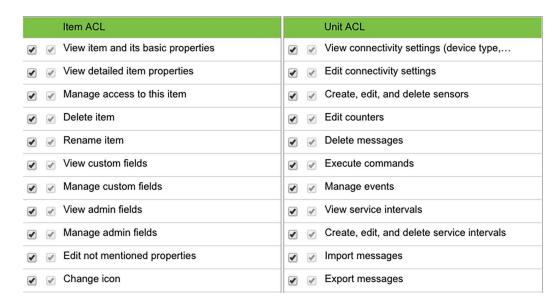
The Access tab is available on several types of items, including:

- Units
- Unit Groups
- Users

This tab gives you access to modify a user's rights to a unit or unit group. Default templates (similar to below) will vary depending on the type of item: Unit, Unit Group, or Users.



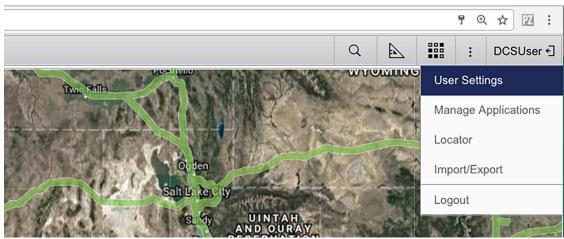
If different access is needed, you can modify individual rights through the Access Control Lists below





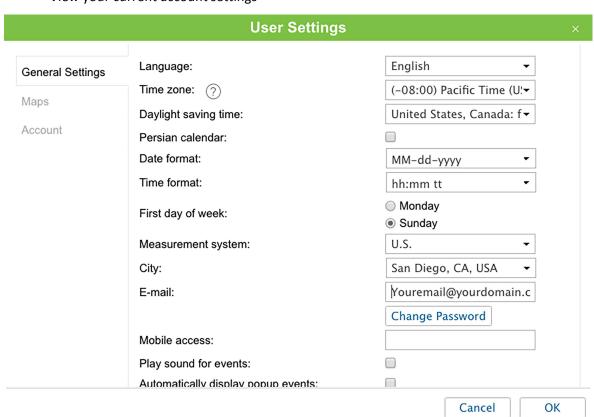
User Settings

Click on your username and select User Settings in the upper right hand corner.



Here you can change many options, including:

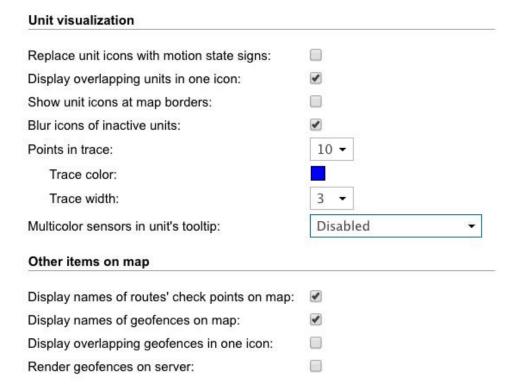
- Login password
- Time Zone
- Date/Time format
- Display pop-up notifications and sounds
- Change unit viewing options
- Change Map viewing options
- View your current account settings





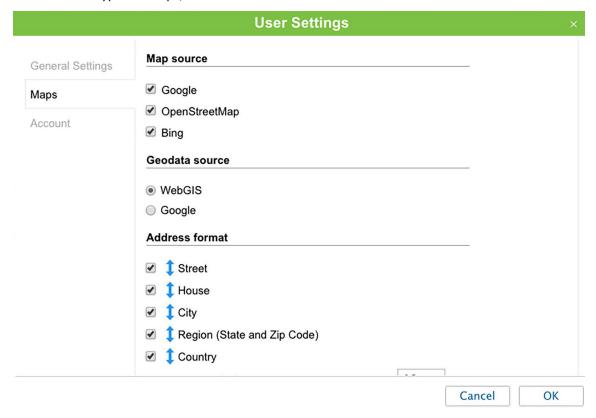
Show additional information about the unit Last message: *** /** Location: Presence in geofences: **4 *** Speed: Altitude: **/** Counters: **4** Satellites: **4** Coordinates: **/** Connectivity settings: ***** Sensor values: **V V** Parameters: • Drivers: Trailers: Custom fields: **4** Profile: ***** Maintenance state:

Customize how units and features are displayed on a map:

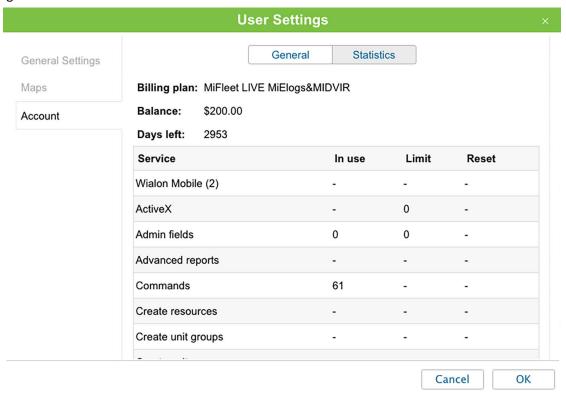




Enable or Disable types of maps, and address formats:



View general account information:





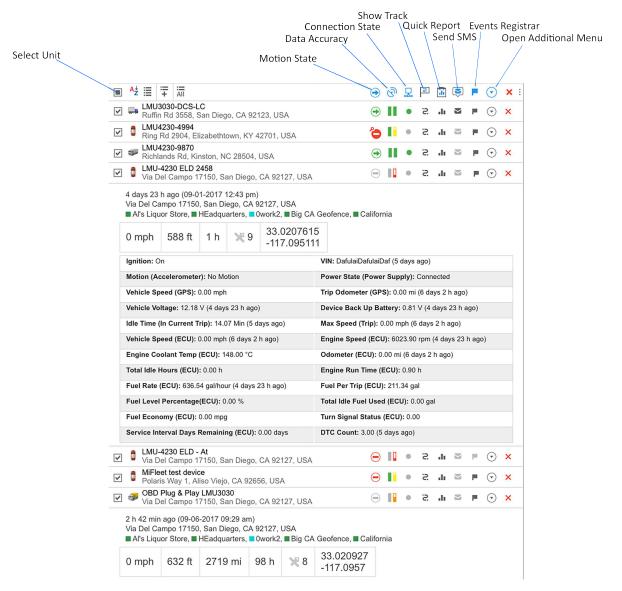
Monitoring



Allows you to check on specific vehicles and see their current information. Including:

Current address, speed, if the device is in motion, and many other aspects, displayed in the screenshot below:

Tooltip - Hovering over a unit on the map or on the left pane will bring up the tooltip for unit info as well.

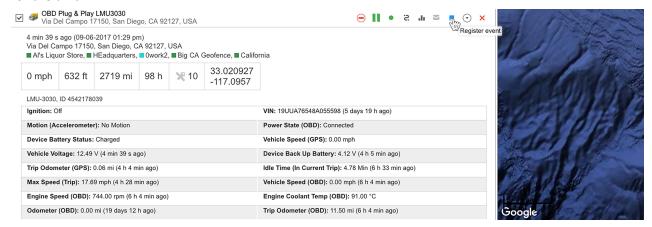




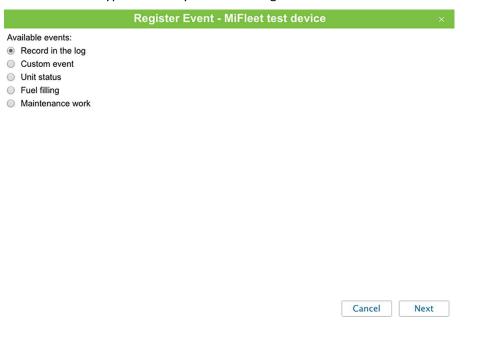
Manually registering an event for a Unit

Occasionally, you may need to register an event manually for a unit.

To do this, under the Monitoring tab, find the unit you want to register an event for, click on the flag for the unit.



Then select the type of event you want to register.



Several events, include:

Event	Details
Record in the log	Simply record a message into the log
Custom event	Include description, date, location, and whether it
	is a violation
Unit Status	Include Description and Date
Fuel filling	Filled volume, cost, description, date, location
Maintenance work	Kind of work, description, cost, duration, location,
	date, mileage, engine hours



Tracks



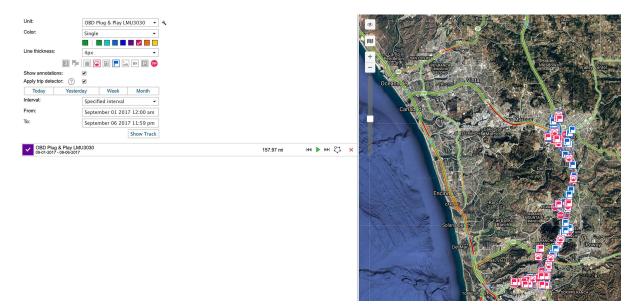
Allows you to see the travel history of a unit or multiple units. To do this:

Select a unit from the "Unit" drop down list, select a color for the history (if you would like to change it), then select your time interval, and click on Show Track. To add multiple units, complete a single Show Track, then select another unit from the "Unit" drop down, select your options and click Show track.



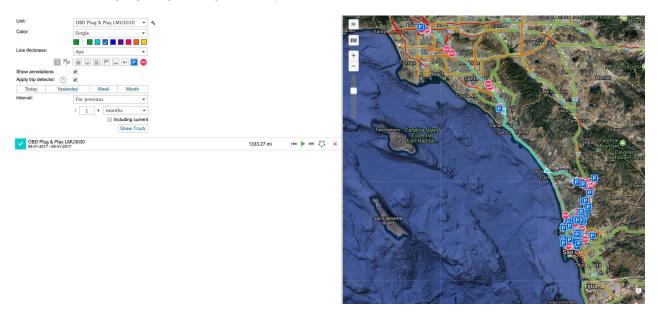
Here is an example of a track highlighting,

- Events (Notifications, Flags)
- Speedings
- Stops

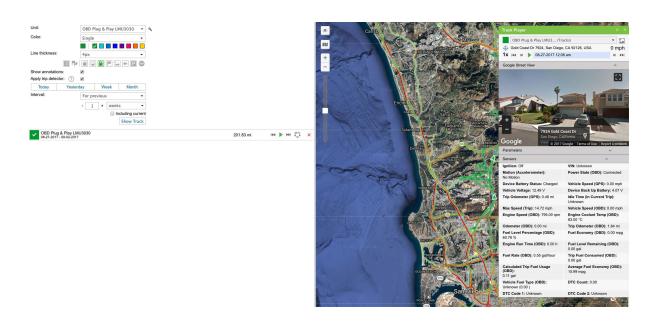




Here is a track highlighting Parkings and Stops:



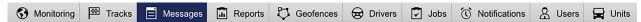
Here is a track highlighting fuel fill-ups with the ability to playback route through Google Street View:





Messages (only available with certain plans)

Messages allows for raw data export, using the Messages menu item.



The user or company can export data for any interval of time that they have data for (if they have the standard 90 day history plan, they can export data from within that time period).



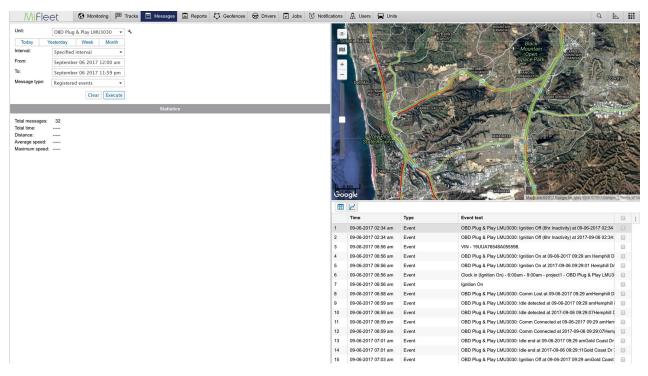
To export data:

- 1. Login, go to Messages menu item
- 2. Select the unit
- 3. Select time interval (day, week, specific time, etc.)
- 4. Select message type:
 - a. **Data messages** the table of messages will contain information about time, speed, coordinates, location, as well as parameters. Besides, resultant information will be given in statistics. You can observe messages in in the form of a table or as a chart.
 - i. Options to show recorded parameters as "Raw data" or "Sensorvalues"
 - b. SMS Messages SMS messages can be sent by unit while executing a command, generating an alarm or in other cases, which depend on device type. A table generated for this request will consist of three columns: time when message was received, message text, and SIM card number embedded into unit. Messages can be filtered by text.
 - c. **Sent Commands** Commands sent to the unit by user(s) are displayed for this request. There is a special button in the monitoring panel to send commands to units.
 - d. **Registered Events** Different types of events can be registered in unit history automatically or manually. Automatic registration is adjusted with the help of notifications (delivery method must be Register event for unit, Register as violation or Register unit status. In such a manner, you can control Geofence visits, connection loss, idling, service intervals, etc. Manually an event can be registered in the special registrar in the monitoring panel. With this method, you can register fuel fillings, maintenance, unit statuses, and any custom event.
 - e. **Unit Log** Any manipulations with unit properties or its database are logged in the system automatically. In addition, records can be added to unit log manually through event registrar. To see unit log or add messages to it, you should have not only Query reports or messages access but also Manage log. Any changes in Unit Properties dialog are logged as well as import, export, and removal of messages, assignment or reset of a driver and others.



- 5. Select format to export data:
 - a. **OziExplorer track(.plt)**: Ozi Explorer format that stores track as a list of coordinates of track's points.
 - b. **NMEA messages (.txt)**: National Marine Electronics Association text file, communications protocol used in sea navigation equipment. *Attention!* Parameters (sensors) are not stored when exporting to this format.
 - c. **Google Earth (.kml)**: an XML-based format used in Google Earth to transmit three-dimensional geospatial data.
 - d. Wialon messages (.wln): a format to be used with Wialon software.
 - e. Wialon binary messages (.wlb): a binary format to be used with Wialon software.

Below is the Messaging tab as the user will see it on the platform:



Click on the Export and Import to choose the format:



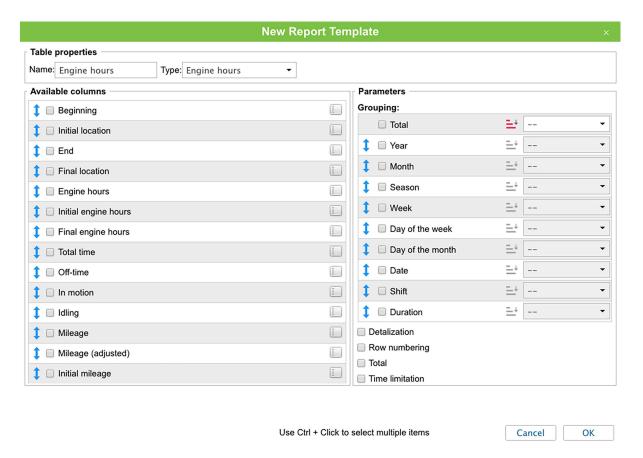


Reports



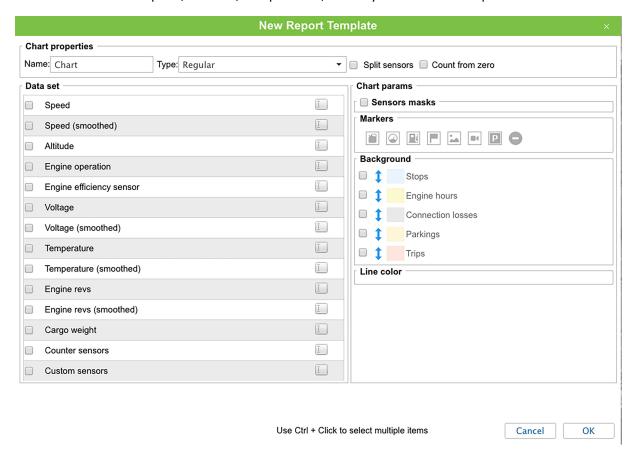
MiFleet reports are highly customizable, from checking user login logs, to seeing how fast a vehicle was going yesterday at any specific time.

Add Tables, select specific columns, and ways to group your data:





Add Charts based on Speed, Altitude, Temperature, or many other sensors or parameters:



Default Report Templates

Default reports templates are show below.

They can be scheduled for specific times or when events are triggered.

Report name	Table Properties	Table Columns	Parameters		ers
			Groupings	Events	Event Filter
Daily Totals	Total Engine Hours	Mileage Engine Hours			
Unit Groups Chronology	Chronology	Type Time Location Duration Description	Total Date Unit	Trips Parkings Stops Events Speedings	
	Summary	Total mileage Total Engine hours	Total Unit		



	Move time		
Harsh behavior	Event time Event text Location Count	Total Unit Date	*Harsh*
Idle Reports	Event time Event text Location Count	Total Unit Date	*Idle*

Creating Reports

To create additional reports

- 1 Reports Tab
- 2 New
- 3 Select Report Type
- 4 Bind
- 5 Add Table
- 6 Select Table Type

Report Types			
Unit Individual Units			
Unit Group	Several Units at once		
User Analyze users' activity in MiFleet			
Resource	Analyze how resource (MiFleet account) contents change		

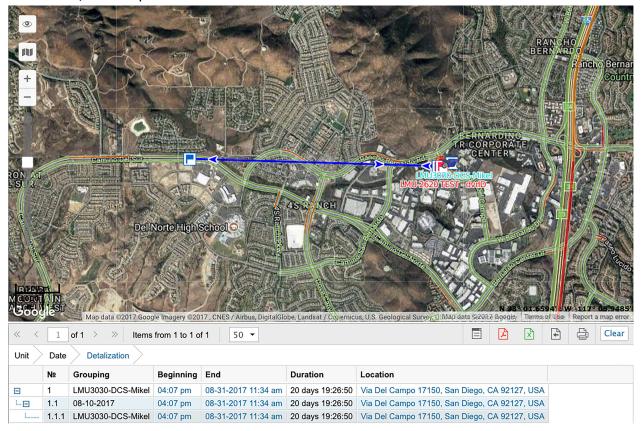
Example of Table Types

Table Types	Tables	Example Data/Columns
Resource	Account Tree	Object type, name, and change information
Resource	Log	User, action, host
	Logins	Login/Logout time, duration, host
	SMS messages	Time, user, phone
	Log	
User		Name, Value, Notes
	Logins	
Unit / Unit Group Chronology		Beginning, End, Initial Location, Final location
		Mileage, Revs, Temperature, Calculated
	Engine Hours	Consumption
	Events	Notification Triggers
		Time in, Time out, Duration in, Total time,
	Geofences	Mileage, Driver, Date
	Speedings	Max Speed, Speed limit, Duration, Avg. Speed



Example Screenshots

Geofences / Ride Reports



Speeding





Current Odometer

Nº	Grouping	Mileage
1	LMU-2630 JPOD2	32 mi
2	LMU3030-0222 - LTE	1120 mi
3	LMU3030-DCS-LC	60891 mi
4	LMU3030-DCS-Mikel	8598 mi
5	LMU3030-DCS-MZ	5545 mi
6	LMU3030-DCS-RR - test	27669 mi
7	LMU3030-DCS-Wayne	0.03 mi
8	LMU3035-6987	47 mi
9	LMU3035-New Test Unit	473 mi
10	LMU4230-9870	11894 mi

Stops

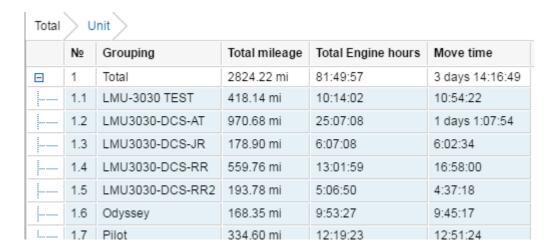


General Chronology

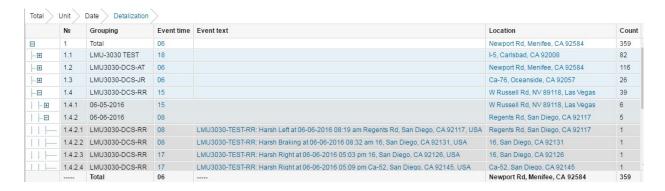




General Summary



Harsh Behavior

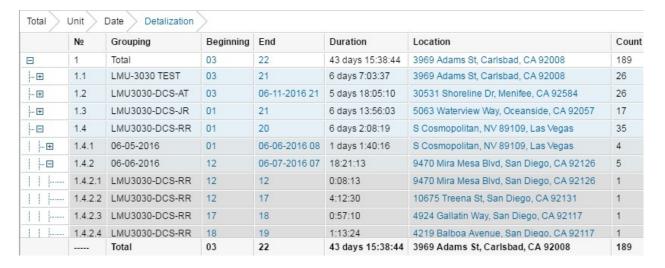


Idle Reports





Parkings



Engine hours



There are MANY types of reports, and complete customization to view and organize your data. If you need help, feel free to contact us and we can help to make your data more readable or functional for you.

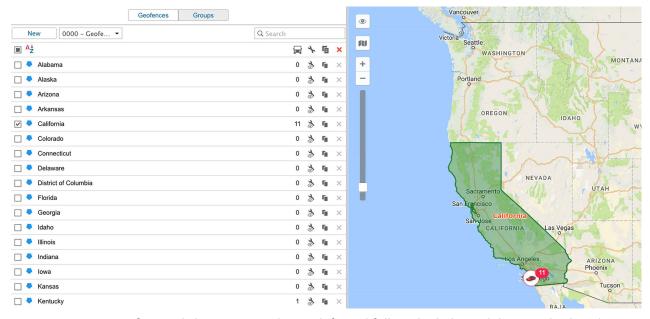


Geofences



Geofences, or a virtual barrier, can trigger an event. You can use the default ones (state boundaries) and/or you can create your own. With Geofences, you can create Notifications (Notifications Tab > New) to create a trigger when a unit is inside or outside the Geofence.

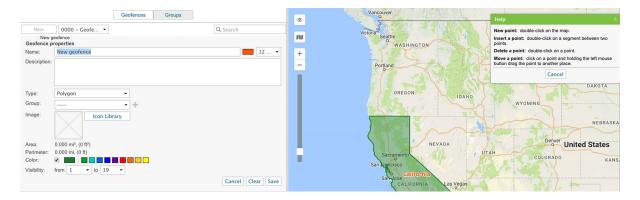
Default Geofences include all 50 states, click on a Geofence to highlight and show on map



To Create a new Geofence, click on New on the top left, and follow the help guidelines as displayed on the map, change your options as you like, then click on Save. If you would like to delete the Geofence later, you can click on the Red X next to the item in the list to delete.



Customize how you want the Geofence to appear on the map.

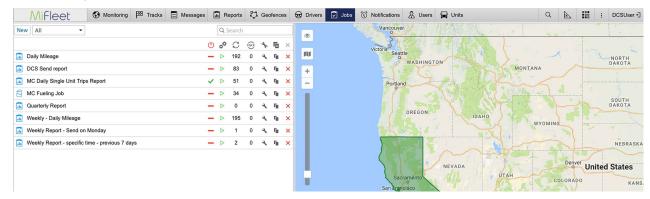




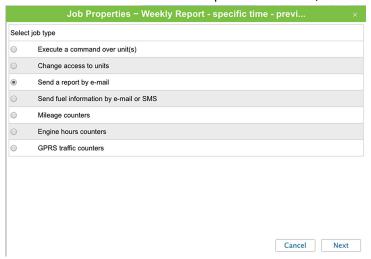
Jobs



These jobs can be changed or customized as you need. Once you create a job, click the wrench to go into Job Properties.



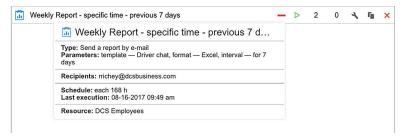
Jobs are automatic execution of a specific command, which include the below types:



The default Jobs are to send a report by email:

- Daily Report
- End of Day

In these report jobs, you can schedule the report to be sent to up to 4 email addresses. These reports include an exact longitude and latitude of the event trigger with a clickable hyperlink to the exact Google Maps address.

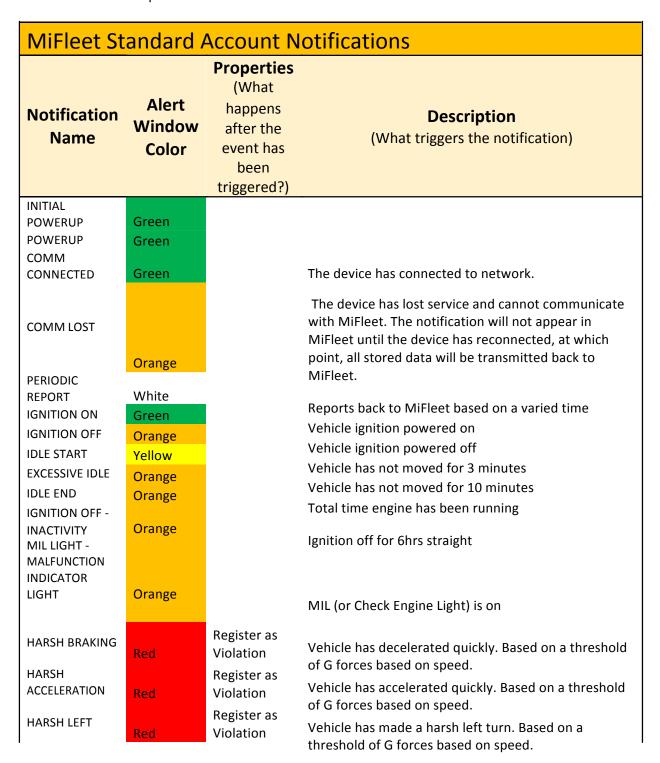




Notifications



There are currently 22 default notifications, but we are always updating and adding more to our standards as users request them.

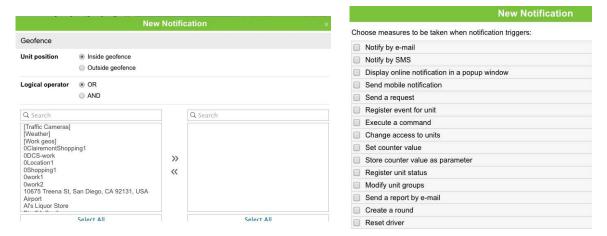




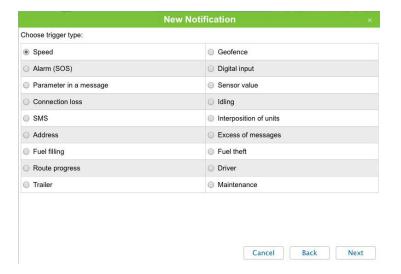
HARSH RIGHT	Red	Register as Violation	Vehicle has made a harsh right turn. Based on a threshold of G forces based on speed.
BATTERY SAFE DEVICE BATTERY - CRITICALLY	Orange		Device battery is good
LOW	Orange		Device battery is very low
IMPACT - POSSIBLE COLLISION	Red	Register as Violation, Blink Minimap	Accelerometer has triggered a possible collision
TOW START		Register as Violation, Blink	
TOW	Red	Minimap Register as Violation,	Vehicle is moving, but ignition is not on
BREADCRUMB DEVICE	Red	Blink Minimap	Reports vehicle position, or tracks, after "Tow Start" has been triggered.
DISCONNECTED DEVICE	Orange		Device has been physically disconnected from vehicle
CONNECTED	Green		Device has been physically connected to the vehicle
New			
Additions			
BEGINNING OF DRIVE	Green		Beginning of Drive (BOD) - Ignition turned on, motion sensed. Device left previously recorded location by 0.5 miles
END OF DRIVE	Orange		End of Drive (EOD) - Ignition turned off, stationary for 720 seconds.
FIND ME - RECOVERY REPORT	Orange		Find Me - Recovery Report - Only enabled by MiFleet to find a stolen asset. This is a breadcrumb report to track it down.
TIME DISTANCE REPORTS	White	ı	Time Distance Reports - Variable timing dependent on device and configuration.
BATTERY CRITICALLY LOW	Red		Battery Critically Low - note to replace battery. (15% battery life left in unit.)



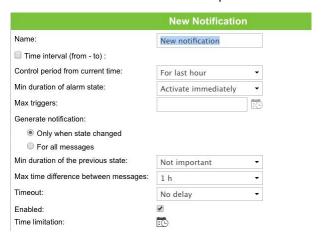
With Geofence Notifications, you have the option to select the Geofence(s) and whether the event is triggered when the unit is inside or outside, along with the type of notification:



Additional notifications can be setup for any of the events in the following diagram. If you create a notification and it doesn't look right, contact us and we'll be happy to assist or setup for you.

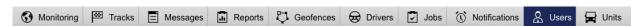


Customize the notification and it's parameters.

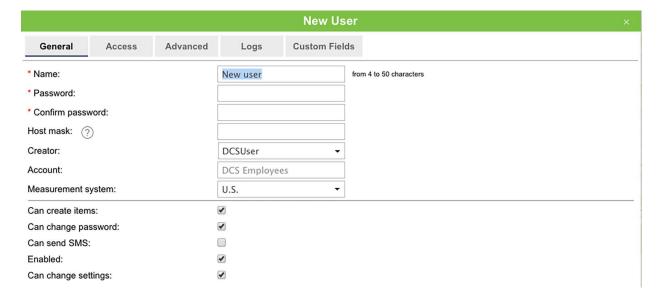




Users



By default, your account will come with a primary login, which you can share with other users or keep private. You can create new users as needed and give them duplicate access or limited access.



There are many options to select from for the Access Control Lists for the User. The ACLs below, can be assigned, to Units, Unit Groups, Users, or Resources.





There are several templates already available, and you can create your own templates as well, to easily assign rights to new users:



Units



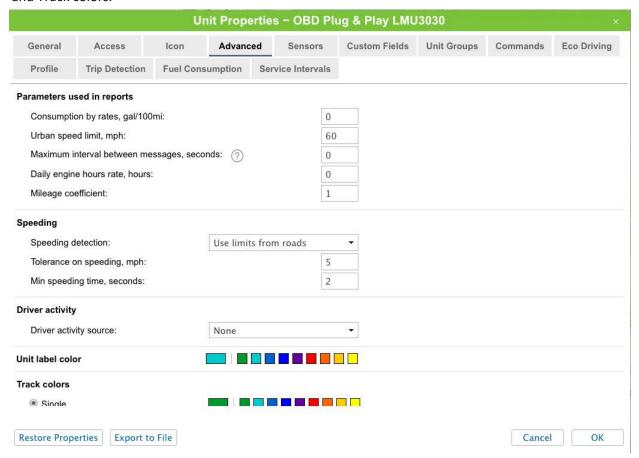
By default, your account will already have your newly purchased units loaded.

Here, you can see or edit various unit properties, such as the device name. We do not recommend changing others, as there is the possibility of breaking the connection between the device and the platform.





Under the Advanced tab, you can change various parameters for Reporting, Speeding, Driver activity, and Track colors.

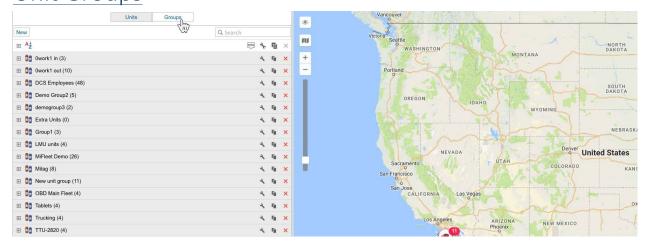


Under the Trip Detection tab, you can change, additional options, such as how MiFleet detects movement from your vehicle unit.



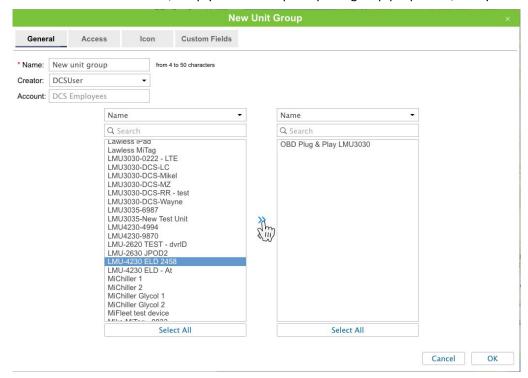


Unit Groups



By Default, you will have a single Unit group, however as your fleet grows and the number of your devices grow, you can create more groups to keep the units organized.

To move a device to a unit, simply create or open up the group properties, find your device



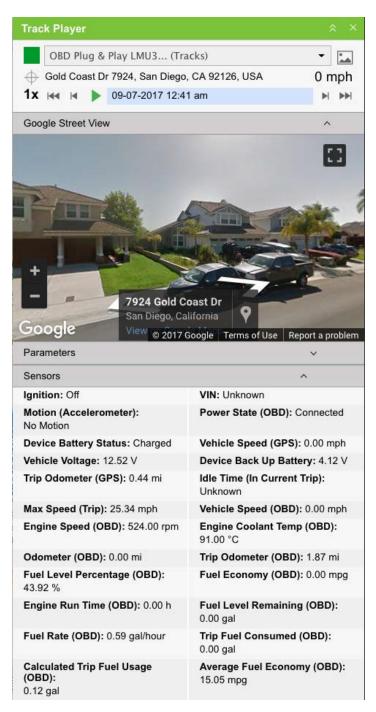
Tools (Menu Item)





Track Player

After creating a track under the **Tracks** menu item, there is an option to play it back in real-time. Click on the Track Player title bar to move around the map, and use the player buttons to control playback options.





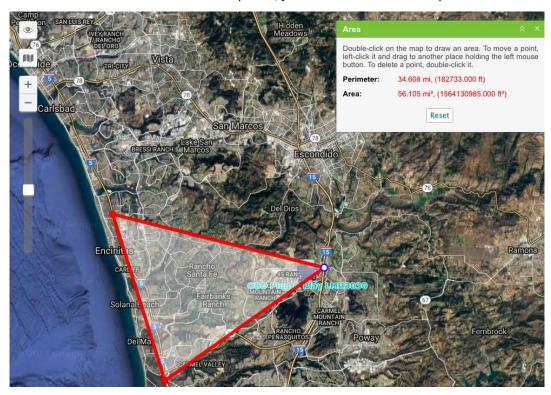
Distance

Calculate the distance between 2 or more points, just double click to create points.



Area

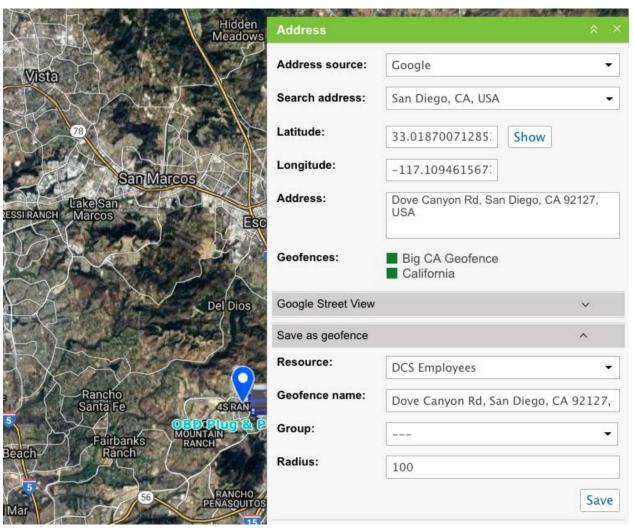
Calculate the area between 3 or more points, just double click to create points.





Address

Double click anywhere on the map, and MiFleet will pinpoint the coordinates and the physical address. To save as a Geofence, simply expand the second section of the tool, create a name and select a radius for the Geofence.



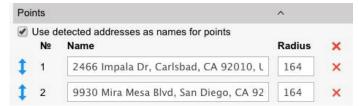
Routing

Just like in Google Maps, MiFleet allows for creating routes using Google's technology (Gurtam's service is also available). Select your addresses (autofill will help with resolving addresses and locations), Add Points.

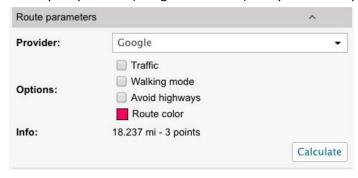




Edit points, if needed



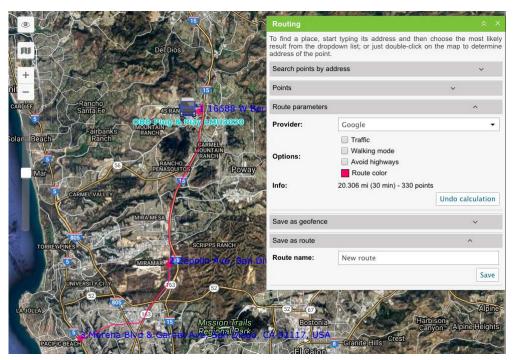
Select your provider (Google or Gurtam) and your route options, and click on Calculate



Extra options, save as Geofence or Route to view later



Calculate Route:





Hittest (Tracks)

With a track already created, Hittest will pinpoint track data at certain points on a track



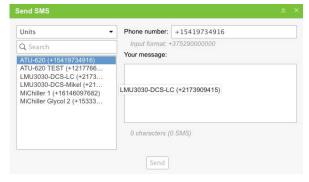
Nearest Units

In **Search address**, select your area/address, then select your other criteria, once found, a list of nearest units will generate



SMS

If available in the purchased plan, SMS allows sending an SMS (Short Message Service or text message) to one of your drivers.

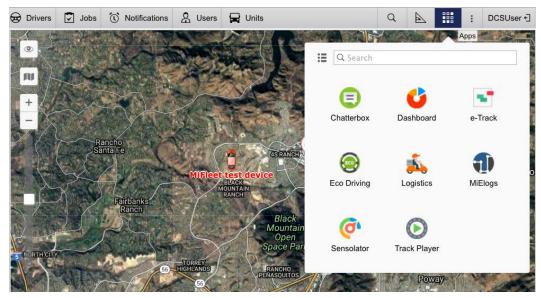




Applications

Dashboard

Included in your MiFleet subscription, is the Dashboard application. On the top right, click Apps and then Dashboard. This will open up the Dashboard application in a new window. (If it does not open, make sure that your Ad and Pop-Up blockers are turned off.)



Here you can see all your units at the top of the window. Options to create a chart at the top right, and your charts will display below this.

Chart options include:

- Mileage
- Speed
- Engine hours
- Time intervals from one day to several months
- Types including, Pie, bar, and line graphs.



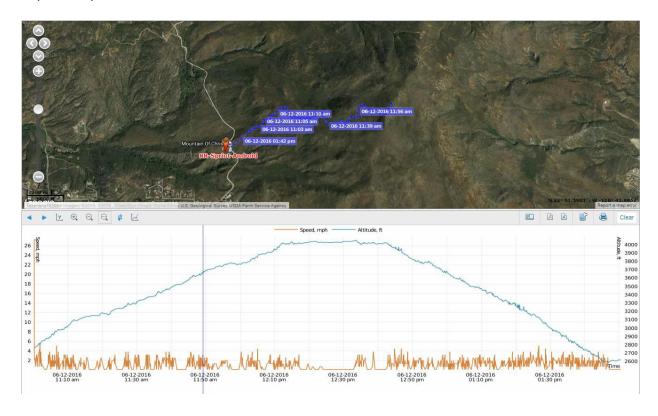




Additional uses for MiFleet

Besides commercial vehicles, MiFleet can be used to track just about anything. Not only can it be used to track all types of work vehicles, but MiFleet devices can be used on cars, motorcycles, boats, or airplanes. In fact, you don't even need a motorized vehicle.

The GPS Tag app for Android and IOS allows you to track your phone or tablet using the MiFleet platform as well. It can be used for bicyclers, or even when walking around. Not only does it work in the city, but as you can see below, it will work in the mountains as well.





Support

We are always making changes and improving the MiFleet platform, as we make changes we will be updating this guide.

We greatly appreciate customer feedback. Please let us know if there is anything you would like to see added or changed to making your MiFleet experience better.

For questions, comments, feedback, and general support, please contact us as:

fleetsupport@mifleet.us

For sales support please contact:

fleetsales@mifleet.us

or

Call: 1-866-MiFleet